



## Port Health & Environmental Services Committee

**Date:** TUESDAY, 22 SEPTEMBER 2020

**Time:** 11.00 am

**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:**

Deputy Keith Bottomley (Chairman)	Alderman Sir Roger Gifford
Jeremy Simons (Deputy Chairman)	Christopher Hill
Deputy John Absalom	Deputy Wendy Hyde
Caroline Addy	Deputy Jamie Ingham Clark
Rehana Ameer	Alderman Gregory Jones QC
Alexander Barr	Shravan Joshi
Adrian Bastow	Vivienne Littlechild
Deputy John Bennett	Andrien Meyers
Peter Bennett	Deputy Robert Merrett
Tijs Broeke	Deputy Brian Mooney (Chief Commoner)
John Chapman	Deputy Joyce Nash
Deputy Peter Dunphy	Deputy Richard Regan
Mary Durcan	Henrika Priest
John Edwards	Jason Pritchard
Deputy Kevin Everett	Deputy Elizabeth Rogula
Anne Fairweather	
Sophie Anne Fernandes	

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### **Accessing the virtual public meeting**

**Members of the public can observe this virtual public meeting at the below link:**  
<https://youtu.be/wlavvilCa0w>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on Tuesday, 21 July 2020.  
**For Decision**  
(Pages 1 - 12)
4. **OUTSTANDING ACTIONS**  
Report of the Town Clerk.  
**For Information**  
(Pages 13 - 14)
5. **CLIMATE ACTION STRATEGY**  
Report of the Town Clerk & Chief Executive.  
**For Decision**  
(Pages 15 - 52)
6. **DEPARTMENT OF THE BUILT ENVIRONMENT RISK MANAGEMENT - PERIODIC REPORT**  
Report of the Director of the Built Environment.  
**For Information**  
(Pages 53 - 70)
7. **PERIOD 1 (APRIL - JULY 2020) CEMETERY & CREMATORIUM BUSINESS PLAN PERFORMANCE UPDATE**  
Report of the Director of Open Spaces.  
**For Information**  
(Pages 71 - 82)
8. **DEPARTMENT OF THE BUILT ENVIRONMENT (CLEANSING SERVICES) BUSINESS PLAN PROGRESS REPORT FOR PERIOD 1 (APRIL - JULY), 2020/21**  
Report of the Director of the Built Environment.  
**For Information**  
(Pages 83 - 92)
9. **MARKETS AND CONSUMER PROTECTION BUSINESS PLAN 2020/2021: PROGRESS REPORT (PERIOD 1)**  
Report of the Director of Markets and Consumer Protection.  
**For Information**  
(Pages 93 - 118)

10. **PORT HEALTH & PUBLIC PROTECTION RISKS**  
Report of the Director of Markets and Consumer Protection.  
**For Information**  
(Pages 119 - 136)
11. **REPORT OF ACTION TAKEN BETWEEN MEETINGS - TO FOLLOW**  
Report of the Town Clerk.  
**For Information**
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
14. **EXCLUSION OF THE PUBLIC**  
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**For Decision**

## **Part 2 - Non-public Agenda**

15. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on Tuesday, 21 July 2020.  
**For Decision**  
(Pages 137 - 138)
16. **FINANCIAL IMPLICATIONS OF COVID-19 ON THE CLEANSING SERVICE**  
Report of the Director of Built Environment.  
**For Information**  
(Pages 139 - 144)
17. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS -PERIOD ENDING 30 JUNE 2020**  
Joint report of the Director of the Built Environment, the Director of Markets and Consumer Protection and the Director of Open Spaces.  
**For Information**  
(Pages 145 - 154)
18. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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